

Richey Public Schools is accepting applications for the following position.

Head Cook-

Employment would begin August 2019

ESSENTIAL FUNCTIONS:

Plans and directs the preparation and serving of all food in the cafeteria.

Responsible for securing food, supplies, and revenues.

Supervises and participates in the preparation and service of food.

Supervises kitchen personnel in the safe and proper use of kitchen equipment.

Trains new kitchen helpers.

Ensures that all equipment in the cafeteria area is in safe, working condition and notifies the custodian and/or principal when repairs are needed.

Assists in planning work schedules of kitchen helpers.

Responsible for maintaining high standards of cleanliness and safety in the kitchen and cafeteria.

Oversees and participates in the cleaning of the kitchen and related areas.

Responsible for receipt of food shipments to the school.

Only minimum duties are listed. Other functions may be required as given or assigned by administration and/or trustees.

Salary is DOE plus benefits that include health insurance, vacation and sick leave, retirement, and life insurance. Open until filled.

For application procedure and details please contact District Clerk Jodi Williams or Superintendent Maureen Simonson at Richey Schools. Phone number 773-5523