

## Annual Principal Verification of Highly Qualified Staff Requirements

School: \_\_\_\_\_ Date: \_\_\_\_\_

Our school qualifies for Title I *Elementary and Secondary Education Act (ESEA)* funding under the federal *No Child Left Behind Act (NCLB) of 2001*. This Act requires that teachers and paraprofessionals meet specific requirements that qualify them as “highly qualified”.

This annual public notice is verification regarding requirements for highly qualified staff at our school as of \_\_\_\_\_ (date) for the \_\_\_\_\_ (school year).

Copies of this verification are maintained at the school and the district office and upon request, are made available to any member of the community.

Teachers and Paraprofessionals	Requirements Met?	
	Yes	No
1. All teachers teaching core academic subjects are highly qualified.		
2. All Title I teachers are highly qualified.		
3. All Title I Targeted Assistance paraprofessionals are highly qualified.		
4. All paraprofessionals in Title I Schoolwide buildings are highly qualified.		
5. All paraprofessionals are assigned appropriate duties as required by federal rules and regulations.		

\_\_\_\_\_

Principal

\_\_\_\_\_

Principal’s Signature

The school district does not discriminate on the basis of race, color, national origin, sex, age, or disability in matters affecting employment or in providing access to programs and services and provides equal access to the Boy Scouts and other designated youth groups. The following person has been designated to handle inquiries and complaints regarding nondiscrimination policies and to coordinate compliance efforts:

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_ Email: \_\_\_\_\_

Inquiries or complaints may also be directed to the Office for Civil Rights, U.S. Department of Education, 400 Maryland Avenue S.W., Washington D.C. 20202, or by calling (800) 421-3481 or (877) 521-2172 (TTY).

OFFICE USE ONLY		
Date of Request	Requested By	